

Coniston Parish Council

Minutes of the Annual Meeting of Coniston Parish Council held in the Reading Room, Coniston Institute, Coniston at 7.30pm on Monday 21st May 2018

Present: Cllr T Coward (Chair)
Cllrs –K Batty, J R Carroll, H Troughton, M Swyer and A Thompson
Clerk – J C Carroll

In attendance: 2 members of the public, County Cllr M Brereton & John Moffat, General Manager South Lakes – National Trust, PCSO Debbie Ross

Minute Number		Action By
186/2018	Chairman RESOLVED: Cllrs elected the Cllr Coward Chairman for Council Year 2018/19.	
187/2018	Vice Chair RESOLVED: Cllrs agreed Cllr Carroll would be the Vice Chair for Council Year 2018/19.	
188/2018	Apologies RESOLVED: Apologies were received and accepted from Cllr Hall (holiday).	
189/2018	Requests for Dispensations No requests received.	
190/2018	Declarations of disclosable pecuniary interests in respect of Agenda items All Councillors as Custodian Trustees of the Coniston Institute and Ruskin Museum. Cllr Carroll in respect of the Clerk's salary. Cllr Troughton re land at Little Moss Close.	
191/2018	Minutes of Meetings 16th April 2018 RESOLVED: that the Minutes of the Meetings held on 16 th April 2018 were approved as a true record and signed by the Chair.	
192/2018	Portfolio Holders RESOLVED: Cllrs agreed to have the portfolio holders for the following local subject areas for the year 2018/19 Playground Cllr Coward Housing Cllr Hall Bus shelters Cllr Swyer Environment Cllr Coward Street Lighting Cllr Troughton Village Maintenance Cllr Thompson Highways Cllr Carroll Bridge Toilets Cllr Batty	

<p>193/2018</p>	<p>Representatives to Other Bodies RESOLVED: Cllrs were appointed as representatives to other bodies:- Institute and Museum Committee Cllrs Coward, Carroll, Troughton & Batty & some members of the community will be considered. Coniston Water Association Cllr Troughton Coniston & Crake Partnership Cllr Carroll Local Area Partnership (LAP) Cllr Carroll Flood Forum Cllr Coward Coniston Sports & Social Centre Cllr Coward Friends of Coniston Medical Practice Cllr Troughton Bluebird Event Group Cllrs Carroll, Coward & Hall Christmas Lights Cllr Troughton</p>	
<p>194/2018</p>	<p>Public Participation</p> <p><u>PCSO D Ross</u> PCSO Ross reported there have been 14 calls since the last meeting including 4 incidents of Highway disruptions, 2 Mountain Rescues, 1 anti-social behaviour, 1 road traffic collision, 2 crimes of theft, 2 assaults, 1 non-dwelling burglary and 1 burglarly of a dwelling.</p> <p>The next Police Desk is Wednesday 18th July from 10 – 12 at Coniston Library.</p> <p>If there is any noise created from holiday homes then the letting agents can be contacted. If the noise is very bad 101 can be contacted although the police cannot deal with the noise, only if there is anti-social behaviour. Ongoing issues should be reported to SLDC Environmental Health Dept.</p> <p><u>John Moffat – National Trust</u> John Moffat gave a general update on the area:- <i>Housing</i> – there are currently no empty properties in the area and High Tilberthwaite Farm is currently going through the letting process <i>Greenburn Hydro</i> – everything is currently on site, the power house is close to completion and overall completion is due in July. John offered the Parish Council a site visit. <i>Tarn Hows</i> – the next phase of the woodland works has taken place. It has now been 11 years since the last project there was completed and the National Trust are now looking to see if any changes are required. <i>Rangers</i> – the Rangers have done some tree clearing work between the head of lake and Kirkby Quay</p> <p>A member of the public commented that there are trees planted too close to the road near High Yewdale Farm and the roots are now lifting the road.</p> <p><u>County Councillor – Matt Brereton</u> County Cllr Brereton reported that there has been improvement on the roads and was pleased to hear the site visit went ahead with Victoria Upton from Highways. He explained that if a road problem is a highways issue then highways should fund it but if not then he does have a small budget. There are no further updates on getting a lengthsman.</p>	

	<p><u>District Councillor – Anne Hall</u> District Cllr Hall noted with disappointment that land at Waterhead has been removed as employment land in the LDNPA Local Plan. The Lakeland Housing Trust is in a good position having been left 7 houses in the last year. She has received complaints about overgrown vegetation on Hawkshead Hill causing issues for vehicles.</p> <p><u>Cllr attending the Institute Committee meeting</u> Cllr Carroll is now working with a sub-group of the Committee on the road project and there will be an opportunity for people to feedback on the proposals. Cllr Carroll also attended the recent Joint Management Committee and gave plenty of ideas and suggestions.</p> <p><u>Public Participation</u> No comments received.</p>	
195/2018	<p>Ongoing Issues and Actions from the Last Meeting</p> <p><u>To report on the event in relation to the VC plaque for James Hewitson</u> Everyone noted this was a fabulous event with a community feel that was reported positively on social media and reflected well on Coniston. Thanks were especially noted to Cllr Hall and Vicky Slowe from the Ruskin Museum. The light display in the evening with the falling poppies on the Church was well received by the community.</p> <p><u>To report on progress of Coniston’s events for the Tour of Britain in September Cycle Race</u> No events are yet planned for this event although Cllr Coward has been in contact with the schools and Cllr Carroll will meet with Coniston Business Forum.</p> <p><u>To update on repairs required to the street lights on Days Bank</u> Cllr Carroll reported that an update is awaited from the Contractor who is sourcing some replacement lights.</p> <p><u>To update on arranging a meeting with the Lake District National Park Authority Planning Department on concerns raised over planning matters</u> Clerk is awaiting a response.</p>	
196/2018	<p>Planning Applications</p> <p>7/2018/5231 - Thurston House, Coniston - Installation of new PVC bay window to front of house incorporating 4 vertical pre-cast concrete mullions RESOLVED: Cllrs have no objections.</p> <p>7/2018/5255 - 3 , Devonshire Terrace, Coniston - Dormer window to front elevation</p>	

	<p>RESOLVED: Cllrs have no objections.</p> <p>7/2018/5256 - Park Coppice, Park Gate, Coniston - Installation of a wardens welfare pod</p> <p>RESOLVED: Cllrs have no objections.</p>	
<p>197/2018</p>	<p>RESOLVED: Cllrs noted the following Notices of Grant of Planning Permissions:-</p> <p>7/2018/5033 - Bowmanstead Studio, Bowmanstead, Coniston - Internal alterations - demolition of flat roof dormer and construction of new dormer - repair, replacement and addition of doors and windows - re-plumbing and re-wiring of entire property</p> <p>7/2018/5005 - Coniston Boating Centre, Lake Road, Coniston - Extension to existing building and alterations to container area with construction of workshop and 2 containers</p> <p>7/2017/5866 – Howe Farm, Days Bank, Coniston – Use of land for siting of pod for use as holiday letting accommodation</p> <p>7/2018/5149 – Parrock Quarry, Hodge Close, Smithy Brow, Coniston – 5 year temporary permission for the removal of 2700 cubic metres of building stone from part of the existing spoil heap not in accordance with condition nos 2 & 4 previously attached to planning approval reference 7/2014/5796; relating to numbers of vehicles leaving the site daily and removal of need to have rubber lining to bed of the trailer</p> <p>7/2018/5134 – 8 Beck Yeat, Coniston – Two storey extension & alterations to front elevation not in accordance with condition no 2 previously attached to planning approval reference 7/2017/5622 to allow use of Antracite Grey uPVC</p>	
<p>198/2018</p>	<p>RESOLVED: Cllrs noted the following List Building Consent:-</p> <p>7/2018/5034 - Bowmanstead Studio, Bowmanstead, Coniston - Internal alterations - demolition of flat roof dormer and construction of new dormer - repair, replacement and addition of doors and windows - re-plumbing and re-wiring of entire property</p>	
<p>199/2018</p>	<p>RESOLVED: Cllrs noted the following letters received from LDNPA Planning Department:-</p> <p>7/2018/5130 – Staff accommodation, Waterhead Hotel, Coniston – non material amendment to planning approval ref 7/2016/5287 to allow resurfacing of car park and site access areas</p> <p>7/2018/5063 – Greenburn Hydro, Little Langdale, Ambleside – non material amendment to planning approval ref 7/2016/5576</p>	

	7/2018/5009 – St Andrews Close, Coniston – approval of details reserved by condition of planning approval ref 7/2016/5152: conditions nos 9 and 10 relating to drainage layout and attenuation tank details	
200/2018	<p>Highways <u>To review the work required to tidy up highways in Coniston and agree who can carry out tasks in the absence of a Lengthsman Agreement</u> A Contractor has been tasked with clearing saplings from Shepherds Bridge Lane to Pier Cottage and then from Tilberthwaite Avenue towards Coniston on A593.</p> <p>A tidy up programme with commence at Little Moss on an ad hoc basis.</p> <p><u>To update on other Highways issues in the Parish</u> LDNPA reported that the Waterhead to Pier Cottage path will have work done in August although it was noted that some work has already taken place.</p> <p>The signs from Highways for Collingwood Close, The Garth and Old Furness Road should be in place by end of June.</p> <p>Cllr Carroll reported that he had had a productive meeting with Victoria Upton from Highways and discussed the narrows from Ship Inn to Adams Bridge and parking on Shepherds Bridge Lane. In addition, if Cllrs are aware of any single yellow lines that would benefit from being double yellow lines to let him know as it could all be included in the same Traffic Regulation Order.</p> <p>There is the possibility of looking at making Hawkshead Old Road one way and it would involve public consultation.</p>	
201/2018	<p>Parish Walk RESOLVED: Cllrs agreed to meet on Thursday 14th June at 6pm at Campbell Memorial and to concentrate on The Garth and St Andrews Close</p>	
202/2018	<p>General Data Protection Regulations <u>To note the GDPR report prepared by the Clerk</u> RESOLVED: Cllrs noted the report and the actions.</p> <p><u>To approve the e-mail and website disclaimer for Coniston Parish Council</u> RESOLVED: Cllrs approved the e-mail and website disclaimer</p> <p><u>To approve the General Privacy Policy, Privacy Policy for the Website & Privacy Policy for Councillors</u> RESOLVED: Cllrs approved the General Privacy Policy, Privacy Policy for the Website & Privacy Policy for Councillors</p>	
203/2018	<p>Coniston Parish Council Annual Report 2017/18 RESOLVED: Cllrs approved the Coniston Parish Council Annual Report 2017/18</p>	
204/2018	<p>Benches Owned by Coniston Parish Council Cllr Coward will report on the current condition of the benches owned by Coniston</p>	

	Parish Council. She reported that other Parish Councils have a policy for benches and after a certain length of time the benches are replaced.	
205/2018	Torver Neighbourhood Plan Cllr Carroll reported that he will feed back on the Torver Neighbourhood Plan.	
206/2018	Sale of Land at Little Moss Close <u>To agree to suggest to South Lakes Housing that they purchase this area of land for residents parking</u> RESOLVED: Cllrs agreed Clerk to write to South Lakes Housing to ask them to purchase it.	
207/2018	Living Lakes – Local Plan Review RESOLVED: Cllrs will have a meeting on Monday 18 th June at 6pm in the Reading Room to put together their comments on the LDNPA Living Lakes – Local Plan Review	
208/2018	Standing Orders RESOLVED: Cllrs approved the revised Standing Orders.	
209/2018	Councillor Matters There is Japanese Knotwood on the other side of the road on Devonshire Terrace and it has been reported to the LDNPA. Congratulations were given to Cllrs Coward and Hall on being elected District Cllrs. The area by Coniston Boating Centre looks untidy with canoes on trailers left on the shore. The grass area between the Bluebird Café and the Wendy Hut has been gravelled over and is seen as a “land grab”. It was noted that although staff in the area do litter picking there is still litter and bbqs left and it was questioned if there are enough bins. Wild campers at Holme Fell had left a bonfire smouldering. The LDNPA have cleared the brambles overhanging the footpath from the vegetation below Old Furness Road onto Station Road. At the opening of St Andrews Close it was noted that the wooden fencing was not liked by the planners and the railing should have been carried on in front of numbers 8, 9 and 10. Good luck was given to Cllr Swyer who is undertaking a cycle ride from John O’Groats to Lands End in aid of Breast Cancer.	
210/2018	Financial Matters <u>To approve the financial accounts for 2017/18</u> RESOLVED: Cllrs approved the financial accounts for 2017/18	
211/2018	<u>To receive and note the report from the Internal Auditor</u>	

	RESOLVED: No issues arising from the Internal Audit																			
212/2018	<u>To review the effectiveness of the system of internal control</u> RESOLVED: Cllr Coward will work with the Clerk to review the effectiveness of the system of internal control.																			
212/2018	<u>To approve the Annual Governance Statements</u> RESOLVED: Cllrs approved the Chair to sign the Annual Governance Statements																			
213/2018	<u>To approve the Accounting Statements</u> RESOLVED: Cllrs approved the Chair to sign the Accounting Statements																			
214/2018	<u>To consider increasing the Clerk's pay rate in line with the National Salary Award</u> RESOLVED: Cllrs approved a payrise for the Clerk in line with the National Salary Award																			
215/2018	<u>To consider the Came & Co insurance renewal for a 3 year term at £994.97</u> RESOLVED: Cllrs approved the insurance renewal on a 3 year term																			
216/2018	RESOLVED: Cllrs noted the following receipts:- <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Bridge Toilets</td> <td style="text-align: right;">£165.19</td> </tr> <tr> <td>Bridge Toilets</td> <td style="text-align: right;">£95.84</td> </tr> <tr> <td>Bridge Toilets</td> <td style="text-align: right;">£80.66</td> </tr> <tr> <td>Bridge Toilets</td> <td style="text-align: right;">£126.92</td> </tr> <tr> <td>SLDC – Precept</td> <td style="text-align: right;">£19,535.53</td> </tr> <tr> <td>SLDC – Grant</td> <td style="text-align: right;">£964.47</td> </tr> </table>	Bridge Toilets	£165.19	Bridge Toilets	£95.84	Bridge Toilets	£80.66	Bridge Toilets	£126.92	SLDC – Precept	£19,535.53	SLDC – Grant	£964.47							
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217/2018	<u>Payments</u> RESOLVED: Cllrs authorised payment of the following:- <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">• Clerk's Salary</td> <td style="text-align: right;">£329.56</td> </tr> <tr> <td>• Clerk's Overtime (Bluebird & GDPR)</td> <td style="text-align: right;">£65.88</td> </tr> <tr> <td>• HMRC</td> <td style="text-align: right;">£98.90</td> </tr> <tr> <td>• Stephen Airey</td> <td style="text-align: right;">£407.50</td> </tr> <tr> <td>• EON – street lighting</td> <td style="text-align: right;">£147.24</td> </tr> <tr> <td>• EON – Bridge Toilets</td> <td style="text-align: right;">£14.24</td> </tr> <tr> <td>• CALC Annual Subscription</td> <td style="text-align: right;">£225.00</td> </tr> <tr> <td>• Coniston Institute</td> <td style="text-align: right;">£77.00</td> </tr> <tr> <td>• Thomas Graham & Son</td> <td style="text-align: right;">£56.30</td> </tr> </table>	• Clerk's Salary	£329.56	• Clerk's Overtime (Bluebird & GDPR)	£65.88	• HMRC	£98.90	• Stephen Airey	£407.50	• EON – street lighting	£147.24	• EON – Bridge Toilets	£14.24	• CALC Annual Subscription	£225.00	• Coniston Institute	£77.00	• Thomas Graham & Son	£56.30	
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218/2018	Correspondence RESOLVED: Cllrs noted the following e-mails:- <ul style="list-style-type: none"> • CALC – Fields in Trust World War I and £5,000 funding projects Council updates; Consultation: unauthorised developments and encampments; Chief Executive's Bulletin 15 - 13 April 2018; Meet the Planners LDNPA/CALC event; Chief Executive's Bulletin 15 - 13 April 2018; Slimmed down GDPR guide; Paperwork for Next District Association Meeting on Thursday 14th June 2018 at Kendal Town Hall (SLDC Chamber) from 7pm; Cyber proficiency poster to send to CSP members please; Update on GDPR and Data Protection Bill; New Data Protection Fees information from NALC; May Newsletter from CALC; Meeting about 																			

	<p>Street Lighting - Monday 18th June at 10.30am at Victoria Hall, Grange-over-Sands; Friday round up</p> <ul style="list-style-type: none"> • LDNPA – Event Notification: Operation Dragnet - 6-8 July 2018 • CCC - Processions project and workshop information; Fred Whitton Cycle Challenge • Cumbria CVS - The Right Structure For You • SLDC - The Great Cumbrian Litter Pick; High Furness LAP • Torver Parish Council – minutes 5th April; agenda 3rd May • Hawkshead Parish Council – minutes 17th April, agenda 15th May • Lakes Parish Council – Plans Agenda 25th April; minutes 11th April, minutes 25th April; agenda 9th May; Annual Report • Blawith & Subberthwaite – minutes 16th April, agenda 16th May • National Trust - Your invitation for a cruise on Gondola: Wed 25 April, 6-7pm • Coniston YHA - World Earth Day Sunday 22nd April. Everyone Welcome • John Ruskin School - Young Fire fighters • Jaguar Vector World water speed record attempt on Coniston Water – 15th, 16th & 17th May; Jaguar Vector World water speed record attempt on Coniston Water <p>RESOLVED: Cllrs noted receipt of the following correspondence:-</p> <ul style="list-style-type: none"> • Clerks & Councils Direct Magazine May 2018 • Letter & Posters from LDNPA Local Plan Review Consultation • 	
219/2018	<p>Next Meeting</p> <ul style="list-style-type: none"> • Monday 18th June 2018 7pm 	

Meeting closed at 9.34pm.

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Date

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Signed & Approved by (Chair)