

# Coniston Parish Council

## Minutes of the Meeting of Coniston Parish Council Held at the Coniston Institute at 7.15pm on Monday, 17<sup>th</sup> May 2021

**Present:** Councillor T Coward (Chair)  
Councillors – H Troughton, J Airey, J Buller, A Thompson, C Sargeant  
Clerk – M Dearnley

**In attendance:** None

Minute Number		Action By
203/2021	<b>Election of a Chair</b>  <b>RESOLVED:</b> Councillor Coward elected as Chair.	
204/2021	<b>Declaration of Acceptance of Office of Chair</b>  <b>RESOLVED:</b> Councillor Coward signed the Declaration of Acceptance of Office.	
205/2021	<b>Appointment of Vice Chair</b>  <b>RESOLVED:</b> Councillor Troughton elected as Vice Chair.  The Parish Council took the opportunity to congratulate Councillor Troughton on her recent election to serve on the South Lakeland District Council.	
206/2021	<b>Apologies</b>  None.	
207/2021	<b>Requests for Dispensations</b>  None.	
208/2021	<b>Declarations of disclosable pecuniary interests in respect of Agenda items</b>  All Councillors as Custodian Trustees of the Coniston Institute and Ruskin Museum.	
209/2021	<b>Minutes</b>  <b>RESOLVED:</b> that the Minutes of the Meeting held on 19 <sup>th</sup> April 2021 were approved as a true and accurate record and signed by the Chair.	
210/2021	<b>RESOLVED:</b> that the Minutes of the Meeting held on 26 <sup>th</sup> April 2021 were approved as a true and accurate record and signed by the Chair.	

<p>211/2021</p>	<p><b>Public Participation</b></p> <p><u>County Councillor</u></p> <p>A report had been submitted before the meeting had started, however, this had not arrived before the clerk had left to set up the meeting and so no information was submitted to the Parish Council.</p> <p><u>District Councillors</u></p> <p>Councillor Wharton submitted a report which indicated that:</p> <ul style="list-style-type: none"> <li>• There are plans in place to manage the increased numbers of visitors to the area. These plans are supported by weekend patrols to educate and enforce good behaviour on those misbehaving e.g. poor parking, fires, barbecues, litter, wild/fly camping, off-roaders.</li> <li>• Volunteers have been most successful welcoming visitors at particular 'hot spots' such as Monk Coniston and Brown Howe.</li> <li>• The District Council is issuing Start Up Grants and Welcome Back Grants to help businesses to recover from the previous year.</li> <li>• Councillor Wharton took the opportunity to congratulate Councillor Troughton on her election to the District Council.</li> </ul> <p>Councillor Coward reported that:</p> <ul style="list-style-type: none"> <li>• The District Council had performed well to by making grants available and accessible to the people and businesses of South Lakeland.</li> </ul> <p><u>Lake District National Park</u></p> <p>No report had been submitted.</p> <p><u>National Trust</u></p> <p>Mr Moffat submitted a report that:</p> <ul style="list-style-type: none"> <li>• Indoor attractions including Beatrix Potter Gallery, and Hill Top are all open from today.</li> <li>• Holiday cottages, camp and caravan sites are reopening from today</li> <li>• Numbers of visitors had been increasing but outdoor sights remained relatively quiet.</li> <li>• Steam Yacht Gondola is busy and continues to operate, but at a reduced capacity</li> <li>• There are no empty properties in the Parish, however, the process to find new tenants for Boon Crag has begun.</li> </ul> <p><u>Coniston Business Forum</u></p> <p>Mr Rutland submitted a report that:</p> <ul style="list-style-type: none"> <li>• The take up of business support grants has been widespread. Mr Rutland extended his thanks to the District Council for their efficient management of the grants.</li> <li>• The Tourist Information Centre is now fully open.</li> <li>• Councillor Coward added that she and Mr Rutland would be working together to identify how the funds which have been made available for the 'opening up' of the high street could be accessed by Coniston.</li> </ul>	
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	<p><u>Councillors attending the Institute Committee meeting</u></p> <p>The Institute and Museum are in readiness for opening including the return of the Vintage Fair in June. The vacancy left by Helen Glaister's retirement has not yet been filled. The Institute house renovations have now been completed, it will be advertised to let. The Institute is happy to take a leading role in developing links between Coniston and The Shire.</p>																									
212/2021	<p><b>Co-option of a new councillor</b></p> <p><b>RESOLVED:</b> for a notice to be placed on Facebook and on the public notice board asking for members of the public to consider volunteering to be co-opted.</p>	HT																								
213/2021	<p><b>To appoint councillors as portfolio holders for the following local subject areas for the year 2021/22.</b></p> <p><b>RESOLVED:</b> To appoint councillors to portfolios as below.</p> <table border="1" data-bbox="268 763 1347 1182"> <thead> <tr> <th>Portfolio</th> <th>Lead Councillor</th> </tr> </thead> <tbody> <tr> <td>Highways &amp; Drainage</td> <td>Councillor Thompson</td> </tr> <tr> <td>Housing</td> <td>Councillor Troughton</td> </tr> <tr> <td>Public Toilets and Playground</td> <td>Councillor Coward</td> </tr> <tr> <td>Village Maintenance and Bus Shelters</td> <td>Councillor Thompson</td> </tr> <tr> <td>Communications</td> <td>Councillor Buller</td> </tr> <tr> <td>Tourism and Business Engagement</td> <td>Councillor Buller</td> </tr> <tr> <td>Climate Change and Environment</td> <td>Councillor Coward</td> </tr> <tr> <td>Street Lighting</td> <td>Councillors Troughton and Thompson</td> </tr> <tr> <td>Risk Assessment</td> <td>Councillor Sargeant</td> </tr> <tr> <td>Youth and Community Engagement</td> <td>Councillor Airey</td> </tr> </tbody> </table> <p><b>NOTED:</b> Councillor Buller volunteered to empty the collection boxes in the public toilets.</p>	Portfolio	Lead Councillor	Highways & Drainage	Councillor Thompson	Housing	Councillor Troughton	Public Toilets and Playground	Councillor Coward	Village Maintenance and Bus Shelters	Councillor Thompson	Communications	Councillor Buller	Tourism and Business Engagement	Councillor Buller	Climate Change and Environment	Councillor Coward	Street Lighting	Councillors Troughton and Thompson	Risk Assessment	Councillor Sargeant	Youth and Community Engagement	Councillor Airey			
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214/2021	<p><b>To appoint councillors as representatives to other bodies for the year 2021/22.</b></p> <p><b>RESOLVED:</b> To appoint councillors to organisations as below.</p> <table border="1" data-bbox="268 1458 1347 2022"> <thead> <tr> <th>Name of Committee</th> <th>Nominated Councillor</th> </tr> </thead> <tbody> <tr> <td>Coniston Institute and Museum Committee</td> <td>Councillor Sargeant</td> </tr> <tr> <td>Coniston Water Association</td> <td>Councillor Sargeant</td> </tr> <tr> <td>Coniston Sports and Social Club</td> <td>Councillor Thompson</td> </tr> <tr> <td>Flood Forum</td> <td>Councillor Coward</td> </tr> <tr> <td>Friends of Coniston Medical Practice</td> <td>Councillor Troughton</td> </tr> <tr> <td>Coniston Christmas Lights Committee</td> <td>Councillor Troughton</td> </tr> <tr> <td>Human Resources</td> <td>Councillors Coward, Troughton, and Thompson</td> </tr> <tr> <td>Public Toilets</td> <td>Councillors Coward, Thompson, and Buller</td> </tr> <tr> <td>Communications</td> <td>Councillors Troughton and Buller</td> </tr> <tr> <td>Coniston and Torver Community Land Trust</td> <td>Councillor Troughton</td> </tr> <tr> <td>Coniston Business Forum</td> <td>Councillors Buller and Coward</td> </tr> </tbody> </table>	Name of Committee	Nominated Councillor	Coniston Institute and Museum Committee	Councillor Sargeant	Coniston Water Association	Councillor Sargeant	Coniston Sports and Social Club	Councillor Thompson	Flood Forum	Councillor Coward	Friends of Coniston Medical Practice	Councillor Troughton	Coniston Christmas Lights Committee	Councillor Troughton	Human Resources	Councillors Coward, Troughton, and Thompson	Public Toilets	Councillors Coward, Thompson, and Buller	Communications	Councillors Troughton and Buller	Coniston and Torver Community Land Trust	Councillor Troughton	Coniston Business Forum	Councillors Buller and Coward	
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215/2021	<p><u>Car Parking Review Group</u></p> <p>It was agreed to establish a working group to address the issues around car parking in the parish, specifically to identify issues regarding existing provision and whether this is adequate, in both capacity and location, to support the sustainable development of Coniston as a hub of the rural and visitor economy. A member of the Parish Council will be formally attached to this group. In the first instance, it would be desirable for this group to seek external funding to support an independent review, which can identify proposals that help the parish address any shortfall between the existing supply of car parking, and anticipated future demand whilst preserving the special nature of Coniston's community.</p> <p><b>NOTED:</b> Councillor Troughton will approach Mr Alastair Cameron to enquire as to whether Glyn Davies could join the Coniston and Torver Land Trust in order that he might contribute to addressing issues regarding the provision of residential housing locally</p>	HT
216/2021  217/2021	<p><b>Planning Applications</b></p> <p><u>7/2021/5271</u> Wetherlam, Haws Bank, Bowmenstead, Coniston, LA21 8AP. Renovation, alteration and extension of existing cottage <b>RESOLVED:</b> Councillors voted unanimously to object to the application, as they believed that the design was out of character with the local area.</p> <p><b>RESOLVED:</b> Councillors noted the following grants of Planning Permission:</p> <p><u>T/2021/0044</u> at Lane Head, Coniston, Cumbria, LA21 8AA T1- Beech - Reduce back selected branches to provide 3 metres clearance from buildings and crown lift over road to give 5.2m clearance</p> <p><u>7/2021/5221</u> at 2-3, Tilberthwaite Avenue, Coniston, LA21 8ED Proposed canopy to outside seating area of Hotspot Cafe</p> <p><u>7/2021/5173</u> Land off Yewdale Road, Coniston, LA21 8DT Approval of details reserved by conditions number 2 (Street lighting) and 7 (Landscaping) on planning permission ref 7/2020/5495 - Amendment to windows: condition 13 on planning permission 7/2019/5177: Seven affordable units.</p>	MD
218/2021	<p><b>High Consequence Infectious Disease Policy</b></p> <p><b>RESOLVED:</b> To maintain the policy as an integral element of the Parish Council's Standing Orders and to be reviewed alongside these.</p>	
219/2021	<p><b>Parish Council Meetings</b></p> <p><b>RESOLVED:</b> To hold face-to-face meetings, however, as Covid-19 is still active in the United Kingdom the parish council is to seek written updates and reports from organisations who might otherwise have reported in person. The overall situation is to be kept under constant review and, whenever appropriate as detailed in the High Consequence Infectious Disease Policy, reversion to online meeting will be resumed.</p>	ALL
220/2021	<p><b>Councillor Matters</b></p>	

	<p><u>Councillor Thompson</u> Excessive noise at antisocial hours has been reported at Ruskin Avenue Car Park this is reminiscent of the poor behaviour exhibited during the Summer months last year. Simon Hill at the LDNP will be informed and asked for signs asking car park users to respect neighbours.</p> <p><u>Councillor Sargeant</u> Informed the Council that:</p> <ul style="list-style-type: none"> <li>• He had, in a personal capacity, instructed the Coniston in Bloom bank account to be closed and the balance paid to Anne Butterfield to enable her to purchase flowers for planters around the village.</li> <li>• Torver Old Road had large pot holes. He was advised to report on the Cumbria County Council website and to advise all members of the public to do the same.</li> </ul>	MD																												
<p><b>221/2021</b></p> <p><b>222/2021</b></p> <p><b>223/2021</b></p> <p><b>224/2021</b></p> <p><b>225/2021</b></p> <p><b>226/2021</b></p>	<p><b>Financial Matters</b></p> <p><b>RESOLVED:</b> Councillors approved the Governance and Accounting Statements and the Chair arranged to sign them.</p> <p><b>RESOLVED:</b> Councillors received the report from the Internal Auditor</p> <p><b>RESOLVED:</b> Councillors approved the financial accounts 2020/21</p> <p><b>RESOLVED:</b> Councillors approved the Came &amp; Co insurance renewal quote for 2021/22 at £933.04</p> <p><b>RESOLVED:</b> To note the following receipts:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• South Lakeland District Council (Precept)</td> <td style="text-align: right;">£10,243.34</td> </tr> <tr> <td style="padding-left: 20px;">• South Lakeland District Council (Grant)</td> <td style="text-align: right;">£724.33</td> </tr> </table> <p><b>RESOLVED:</b> To authorise payment of the following accounts:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• Fiona Reeves (Signage Artwork)</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td style="padding-left: 20px;">• Sam Clarke (Signage)</td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td style="padding-left: 20px;">• Low Voltage Lighting Services (Christmas Lights)</td> <td style="text-align: right;">£1,236.00</td> </tr> <tr> <td style="padding-left: 20px;">• Spen-worth Services (Christmas Lights)</td> <td style="text-align: right;">£900.00</td> </tr> <tr> <td style="padding-left: 20px;">• Jigsaw Services</td> <td style="text-align: right;">£503.29</td> </tr> <tr> <td style="padding-left: 20px;">• Came &amp; Co Insurance</td> <td style="text-align: right;">£933.04</td> </tr> <tr> <td style="padding-left: 20px;">• Greening cheque CIC (reissue)</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td style="padding-left: 20px;">• Michael Dearnley (Salary plus £70 underpayment)</td> <td style="text-align: right;">£435.40</td> </tr> <tr> <td style="padding-left: 20px;">• Michael Dearnley (Home Working)</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td style="padding-left: 20px;">• Tracy Coward (Reimbursement for Zoom subscription)</td> <td style="text-align: right;">£158.29</td> </tr> <tr> <td style="padding-left: 20px;">• EON (Streetlighting) DD</td> <td style="text-align: right;">£58.56</td> </tr> <tr> <td style="padding-left: 20px;">• South Lakeland District Council (Building Regulations)</td> <td style="text-align: right;">£108.00</td> </tr> </table>	• South Lakeland District Council (Precept)	£10,243.34	• South Lakeland District Council (Grant)	£724.33	• Fiona Reeves (Signage Artwork)	£150.00	• Sam Clarke (Signage)	£120.00	• Low Voltage Lighting Services (Christmas Lights)	£1,236.00	• Spen-worth Services (Christmas Lights)	£900.00	• Jigsaw Services	£503.29	• Came & Co Insurance	£933.04	• Greening cheque CIC (reissue)	£25.00	• Michael Dearnley (Salary plus £70 underpayment)	£435.40	• Michael Dearnley (Home Working)	£20.00	• Tracy Coward (Reimbursement for Zoom subscription)	£158.29	• EON (Streetlighting) DD	£58.56	• South Lakeland District Council (Building Regulations)	£108.00	
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<p><b>227/2021</b></p>	<p><b>Correspondence</b></p> <p><b>RESOLVED:</b> Councillors noted the following e-mails:</p> <ul style="list-style-type: none"> <li>• Environment Agency <ul style="list-style-type: none"> <li>○ Coniston Flood Warning Service</li> </ul> </li> </ul>																													

	<ul style="list-style-type: none"> <li>• SLDC Press Release: <ul style="list-style-type: none"> <li>○ News release - Application process open for business Restart Grants</li> <li>○ Locality Services - Town and Parish Councils Newsletter – May</li> <li>○ Welcome Back Fund Briefing</li> </ul> </li> <li>• Cumbria Constabulary <ul style="list-style-type: none"> <li>○ Coronavirus update 16.4.21, 23.4.21, 30.4.21,</li> <li>○ April 2021 - Ulverston, Low Furness, High Furness &amp; Grange</li> </ul> </li> <li>• Rural Bulletin 20.4.21</li> <li>• Rural Funding Digest: <ul style="list-style-type: none"> <li>○ Digest April 2021, May 2021</li> <li>○ Bulletin 27.4.21, 5.5.21</li> </ul> </li> <li>• Cumbria County Council Press Release: <ul style="list-style-type: none"> <li>○ Stay safe' message as new COVID-19 cases remain low in county</li> <li>○ Covid cases remain low 27.4.21</li> <li>○ Cumbria County Council: COVID-19 cases now at last summer's levels</li> </ul> </li> <li>• CALC: <ul style="list-style-type: none"> <li>○ South Lakeland Association Minutes 4.3.21</li> <li>○ NALC Cyber Security Guide</li> <li>○ Cumbria Arts &amp; Culture Network Newsletter- 21st April 2021</li> <li>○ Cumbria Arts &amp; Culture Newsletter 27th April 2021</li> <li>○ ACTION with Communities Newsletter</li> <li>○ The Open Spaces Society's Grant a Green campaign</li> <li>○ NALC Response to Government on LGR in Cumbria, North Yorkshire and Somerset</li> <li>○ The Great Cumbrian Litter Pick</li> <li>○ Great British Spring Clean - 28 May to 13 June 2021</li> <li>○ Cumbria in Bloom Pride in Your Community, IYN and other Award</li> <li>○ Climate change 90 minute interactive sessions</li> <li>○ Risk Assessment for Face to Face meetings</li> <li>○ NALC Coronavirus Update</li> <li>○ Rural Broadband Consultation</li> </ul> </li> <li>• Action for Health &amp; Mental Health Provider Forum Bulletin 15.4.21, 27.4.21</li> <li>• National Trust: Low Carbon Lake District Grant Fund Launch</li> <li>• Coniston Business Forum <ul style="list-style-type: none"> <li>○ Coppermines Farms Position Statement: Access to Lands Field from Yewdale Road</li> <li>○ Business start-up grants</li> </ul> </li> <li>• South Lakeland Area Support <ul style="list-style-type: none"> <li>○ Covid-19 cases continue to drop</li> <li>○ Funding opportunities</li> <li>○ Job Opportunities at Every Life Matters</li> </ul> </li> <li>• Jeff Carroll: Parking in Coniston</li> <li>• Charlotte Crisp: Lands Field Coniston</li> <li>• Councillor Matt Brereton: Get B4RN for Volunteers - an introduction to the steps ahead for you and your community</li> <li>• Lakes Parish Council</li> </ul>	
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	<ul style="list-style-type: none"> <li>○ Minutes 29th March and Agenda 17<sup>th</sup> May</li> <li>● Lake District National Park: 70 years of the Lake District National Park</li> <li>● NHS University Hospitals of Morecambe Bay: Celebrating International Day of the Midwife</li> <li>● Coniston Water Association: Minutes</li> <li>● Phil Johnston: Annual Rainfall Holywath, Garden House, Coniston</li> <li>● Jackie Coe: Town Twinning</li> <li>● Rusland Horizons <ul style="list-style-type: none"> <li>○ April Newsletter</li> </ul> </li> <li>● Cumbria Highways: <ul style="list-style-type: none"> <li>○ Temporary Road Closure - U5078 Near Lowick Bridge</li> <li>○ Temporary Road Closure - U5083 Near Lowick Bridge</li> <li>○ Temporary Road Closure - A5092 Greenodd - prohibition of all traffic</li> <li>○ Temporary Road Closure - C5004 Elterwater</li> <li>○ Highways Heads Up for Parish Councillors</li> </ul> </li> <li>● Electricity North West. Powering up the North West: a consultation</li> </ul>	
228/2021	<p><b>Next Meeting</b></p> <p>The next meeting of the Parish Council will be at 7pm on Monday, 21<sup>st</sup> June 2021 at Coniston Primary School.</p>	

Meeting closed at 9.07pm

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Date

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Signed & Approved by (Chair)