



The Annual Meeting of Coniston Parish Council will be held at the Coniston Institute at 7pm on Monday, 20<sup>th</sup> May 2023 for the purpose of transacting the business outlined in the agenda below.

This is a public meeting and all are welcome to attend.

Yours faithfully

Michael Dearnley  
Clerk to Coniston Parish Council  
Tuesday, 14<sup>th</sup> May 2023

### **AGENDA**

**1. Election of a Chair**

To elect the Chair for the Council Year 2024/25

**2. Declaration of Acceptance of Office of Chair**

To receive the Chair's Declaration of Acceptance of Office.

**3. Appointment of a Vice Chair**

To appoint a Vice Chair for the Council Year 2024/25.

**4. Apologies for absence**

To approve apologies for absence.

**5. Requests for Dispensations**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**6. Declaration of Interest**

To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items in this agenda

**7. Minutes**

To authorise the Chair to sign the minutes of the council meeting held on 15<sup>th</sup> April 2024 as a true record.

**8. Matters Arising**

An opportunity to raise matters arising from the previous month's minutes not otherwise covered in this agenda.

**9. Co-option**

Following the recent parish council elections there remain three parish council vacancies. Westmorland and Furness Council has confirmed that Coniston Parish Council are able to co-opt new councillors at any meeting after the 2<sup>nd</sup> May 2024.

Applications have been received from Lian Dixon and Libby Lea, both of whom are eligible to serve as parish councillors.

Councillors are asked to:

- 9.1 Confirm Lian Dixon as a parish councillor until the next parish council elections.
- 9.2 Confirm Libby Lea as a parish councillor until the next parish council elections.
- 9.3 All Parish Councillors are to sign and return their declarations of office in the presence of the Proper Officer.
- 9.4 All Parish Councillors will be asked to complete and return their Register of Interests forms to the Proper Officer within the statutory timescales.

**10. Public Participation**

- 10.1 To receive reports from:
  - Westmorland and Furness Councillor
  - Lake District National Park
  - National Trust
  - Coniston Business Forum
  - Coniston and Torver Community Land Trust
- 10.2 To receive comments and representations from members of the public in relation to any item on the Agenda.

**11. Portfolio Holders for local subject areas**

To appoint councillors as portfolio holders for the following local subject areas for the year 2024/25.

|                                      |
|--------------------------------------|
| Highways & Drainage                  |
| Housing                              |
| Public Toilets and Playground        |
| Village Maintenance and Bus Shelters |
| Communications                       |
| Tourism and Business Engagement      |
| Climate Change and Environment       |
| Street Lighting                      |
| Public Safety/Emergency Planning     |

## 12. Representatives to other bodies

To appoint councillors as representatives to other bodies:

|                                      |
|--------------------------------------|
| Coniston Water Association           |
| Coniston Sports and Social Club      |
| Flood Forum                          |
| Coniston Patient Participation Group |

## 13. Planning Applications

13.1 To consider the planning applications and formulate comments to the planning authority:

- Reference: 7/2024/5197  
Location: Land north of Bluebird Lodge, Coniston, LA21 8AJ  
Proposal: Erection of local occupancy detached house  
Reply by: 13<sup>th</sup> May 2024
- Reference: 7/2024/5209  
Location: Haws Bank Cottage, Haws Bank, Coniston, LA21 8AP  
Proposal: Free standing single storey open sided garden room with enclosed store to the rear. Total area 28.5m2. Drainage will be connected to the existing house drainage
- Reference: 7/2024/5254  
Location: Haws Bank Cottage, Haws Bank, Coniston, LA21 8A  
Proposal: Conversion of existing building to form one bed unit ancillary to main house  
Reply by: 11<sup>th</sup> June 2024
- Reference: 7/2024/5223  
Location: Hills Garage, Coniston, LA21 8EN  
Proposal: Single pole sign. No internal illumination apart from the price numerals  
Reply by: 21<sup>st</sup> May 2024
- Reference: 7/2024/5224  
Location: Hills Garage, Coniston, LA21 8EN  
Proposal: Fan extract installation (Retrospective)  
Reply by: 23<sup>rd</sup> May 2024
- Reference: 7/2024/5153  
Location: The Coniston Inn, Coniston, LA23 8AJ  
Proposal: Proposed erection of bicycle store  
Reply by: 23<sup>rd</sup> May 2024
- Reference: 7/2024/5229  
Location: Barn House, Coniston, LA21 8HW  
Proposal: Demolition of existing garage. Erection of replacement garden room/gym  
Reply by: 29<sup>th</sup> May 2024

#### **14. Lake Road Playground and the Climate and Nature Partnership**

To note issues relating to the playground and the two interconnected schemes to enhance the area in terms of playground design and development and the diversification of the natural environment.

#### **15. Climate, Nature and the Community**

**15.1** To note the progress made in relation to Designated Bathing Water Status for Coniston Water.

**15.2** To note the consultation being undertaken by Westmorland and Furness Council which is reviewing its policies relating to Street Lighting with a view to having a single authority-wide approach to how we manage and maintain street lighting

**15.3** To note progress in relation to the Household Support Fund and to authorise the Clerk to submit a bid for additional funding to be used to allieviate need in the period upto the end of August 2024.

**15.4** To note any issues which are impacting on the parish

#### **16. Church Beck Bridge Public Toilets**

To note any issues relating to the public toilets by Church Beck Bridge.

#### **17. Coniston Maintenance, Parking, Highways and Lengthsman Issues**

To notice issues relating to highways and road maintenance, traffic management, road safety and parking, parish maintenance and Lengthsman duties.

To note specific developments in relation to the 20mph zone bid.

#### **18. Emergency planning**

To note the continued development of Coniston Sports and Social club as an Emergency Hub, and to identify the need for additional work to be undertaken to recruit volunteers to support the Club in times of need and to prepare for challenging weather in autumn and winter.

#### **19. Destination Coniston**

**19.1** To note the progress made toward the development of a 'vision' for Coniston.

**19.2** To consider the initiatives the steering group are developing to ensure that Coniston promotes itself as a vibrant centre for the visitor economy in a positive and effective manner.

#### **20. Councillor matters**

An opportunity for Councillors to raise issues on behalf of residents.

*Note. No decisions can be made on these matters, but they may be placed on a future agenda of the Council.*

#### **21. Financial Matters**

**17.1** To consider and approve the insurance renewal quote of £ £1,321.49 with Hiscox Insurance Company from Gallagher's Insurance Brokers for 2023/24.

|             |   |            |
|-------------|---|------------|
| <b>17.2</b> | To note the following receipts:   |            |
|             | • Westmorland and Furness Council (Precept)   | £23,736.00 |
|             | • Westmorland and Furness Council (Supplementary Grant)                             | £807.53    |
|             | • Westmorland and Furness Council (Climate and Nature Partnership additional grant) | £3,000.00  |
|             | • NAYAX (income from public toilets)  | £70.25     |
|             | • HMRC (VAT refund)   | £3,617.26  |

|             |   |         |
|-------------|---|---------|
| <b>17.3</b> | To authorise payment of the following accounts: |         |
|             | • M Dearnley (Salary)                           | £558.80 |
|             | • M Dearnley (Home Working Allowance)           | £20.00  |
|             | • M Dearnley (Reimbursement)                    | £126.40 |
|             | ▪ <i>Community Pantry</i>                       | £77.95  |
|             | ▪ <i>Stationery</i>                             | £4.75   |
|             | ▪ <i>Stamps</i>                                 | £28.40  |
|             | ▪ <i>Gift for Cllr Atkinson</i>                 | £15.30  |
|             | • T Coates (Lengthsman)                         | £748.74 |
|             | • DM Payroll Services                           | £120.00 |
|             | • Southern Electric (DD)                        | £92.76  |
|             | • Southern Electric (DD)                        | £85.56  |
|             | • Water Plus (DD)                               | £113.73 |

**17.4** To authorise an additional meeting to focus on matters relating to finance. In particular:

**17.4.1** To ensure that the External Auditor's comments in relation to 2022/23 have been actioned in relation to the Annual Governance and Accountability Return 2023/24

**17.4.2** To consider and adopt the revised Financial Regulations prepared by the National Association of Local Councils (NALC)

**17.4.3** To consider the adoption of electronic banking.

## **22. Correspondence**

A breakdown of correspondence will be circulated before the meeting.

## **23. Date of next meeting**

To confirm that the next meeting of the Parish Council is scheduled for 7pm on Monday, 17<sup>th</sup> June 2024.